
Facilities Management Portfolio

Technology Plan, FY 2008

19 October 2007

Portfolio Composition

Governing Organization

Presiding Bishopric

Departments in Portfolio

Working Group

Physical Facilities (PFD)

██████████, Managing Director
(Working Group Chair)

██████████, Director of Finance, Planning and
Business Systems
(Working Group Co-chair)

██████████, Director of Project Management

Director of Temporal Affairs (DTA)

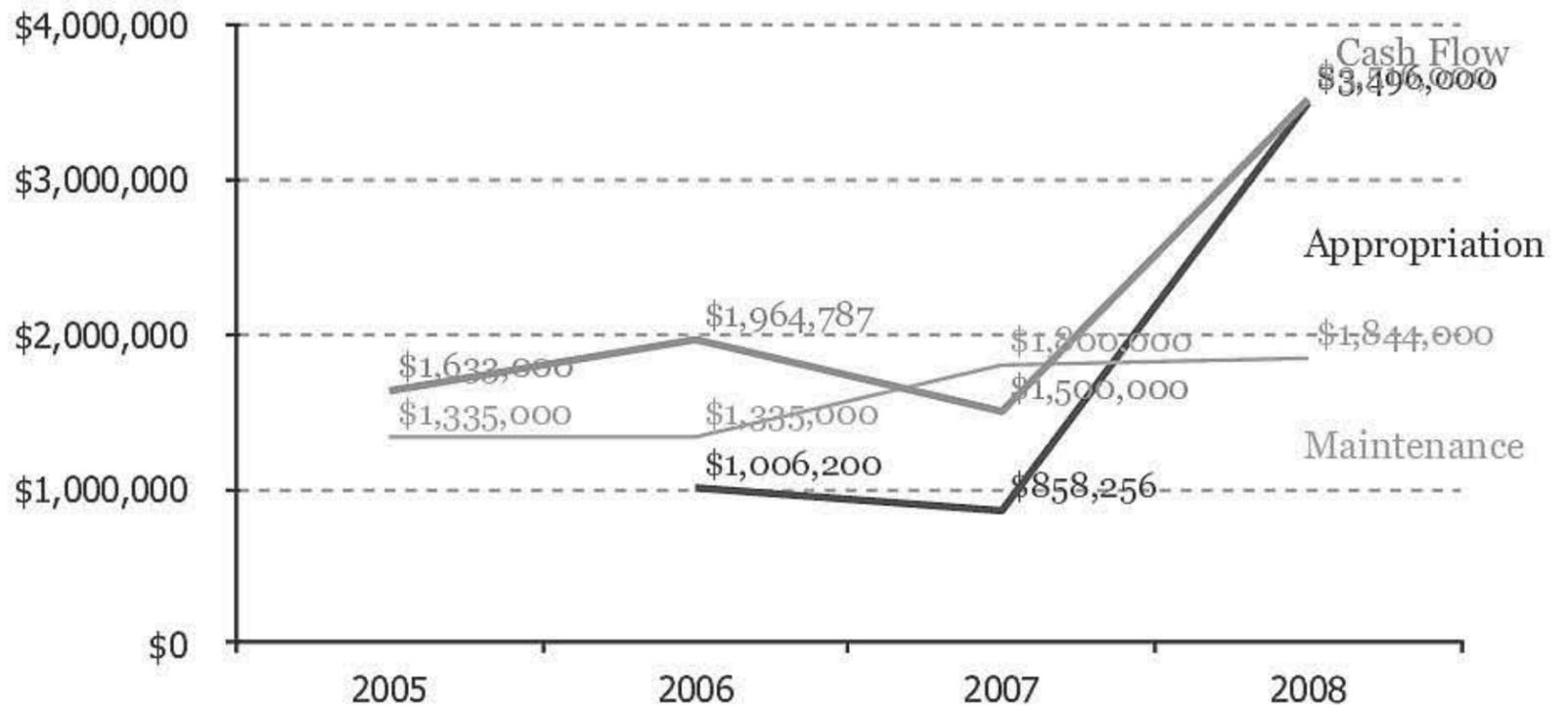
██████████, Director of Temporal Affairs for the
North America West Area

██████████, Lead Program Manager

Objectives

- **Maintain Existing Systems** – Existing systems are to be maintained to meet the needs of Physical Facilities and DTA areas. Simplifying existing processes and ensuring prompt response to software issues will remain Physical Facilities' number one priority.
- **Financial Systems Data Integration** – Ensure that systems which support process are tied to corresponding financial systems. This will reduce the amount of double-entry and manual tracking.
- **Implement Real Estate Process Management** – Provide software to allow PFD headquarters and DTA area staffs to more effectively plan and manage property for their customers worldwide (Stakes, Church Education System, Welfare, etc.), enabling a consistency in process that can help control costs and support continued Church growth. It includes tools to assist with real estate processes from initial requests for facilities through to the BAC-21 appropriation process. This will replace several existing automated applications at headquarters. In international areas it will enable the replacement of all or part of an automated or manual system.
- **Implement Project Management** – Provide software to assist PFD headquarters and DTA area staffs to more effectively plan and manage projects for their customers worldwide (Stakes, Church Education System, Welfare, etc.), enabling a consistency in process that can help control costs and support continued Church growth.
- **Digitize Property Documents** – In support of PFD processes, provide technology to digitize copies of all transaction documents; a new secure, electronic document record system that will allow property and facility documents to be available electronically to those with approved access. Faster and easier access to necessary documents will improve the management of property and facility processes while reducing costs related to storing, copying, and sending paper documents.

Financial Projections



* 2007 data is forecasted as of October 2007.

Major Work Planned for 2008

Department	Description	Key Results
Physical Facilities	Implement Real Estate Process Management	<ul style="list-style-type: none"> Provide key property and process documentation on-line, reducing the cost associated with managing paper copies Reduce the number of paper document copy requests received by the PFD file room Increase the number of leases that are reviewed and renegotiated, saving potentially hundreds of thousands of dollars per year
	Digitize Property Documents	<ul style="list-style-type: none"> Provide world-wide collaboration for drawings and other property-related documents Reduce the burden of creating hard-copy prints or CD-ROMs of drawings.
	Support Revision of Operations and Maintenance Processes	<ul style="list-style-type: none"> Complete work in support of simplified O&M processes.
	GPI Replacement	<ul style="list-style-type: none"> Provide functionality in a manner that is more easily supported. Increase the reliability of data.
	Standardize Other Data	<ul style="list-style-type: none"> Currently, many specialized spreadsheets and tools are used to track various data. These tools will be moved to a standard location and implemented in a standard way. This will reduce the burden of support, duplication of effort and makes data more consistent.

2007 Review

2007 Portfolio Objectives	Performance Against Objectives
Ensure Existing Systems Meet Business Needs	<ul style="list-style-type: none"> ▪ Objective met ▪ Maintenance issues reduced dramatically. ▪ Responsiveness to maintenance issues within SLA
Implement Real Estate Process Management	<ul style="list-style-type: none"> ▪ Objective not met ▪ Much progress made on automating real estate processes, but software was not shipped ▪ BAC-21 framework created, but not shipped ▪ Work order creation framework created but not shipped
Implement Project Construction Management	<ul style="list-style-type: none"> ▪ Objective deferred to 2008
Digitize Property Documents	<ul style="list-style-type: none"> ▪ Objective partially met ▪ Capability to store documents with property information was completed ▪ Check-in, check-out and outside vendor collaboration was not completed
Support Revision of Operations and Maintenance Processes	<ul style="list-style-type: none"> ▪ Objective partially met ▪ Business requirements defined and broken into phases ▪ Phase 1 completed

